

Note: Yellow highlighting indicates statutory charges not subject to discretionary increases.

	2012/13 Rate	2013/14 Rate
Directorate: Corporate Resources	£	£
		rounded to nearest 0.10p where applicable
Freedom of Information		
Requests that require 18 hours or less to compile	No charge	No charge
Requests that require 18 hours to compile	450.00	450.00
Additional cost per hour	25.00	25.00
Disbursement Costs		
Postage under £20	No charge	No charge
Postage £20 or over	Actual cost	Actual cost
E-mail Transmission	No charge	No charge
CD / DVD per disk	5.50	5.50
Registration (Fees jointly agreed with Beds Borough under a Service Level Agreement)		
Marriages - Approved Premises		
Local Authority Venue Monday - Thursday	115.00	115.00
Local Authority Venue Friday	120.00	120.00
Local Authority Venue Saturday	165.00	170.00
Outside Venue Monday - Friday	390.00	400.00
Outside Venue Saturday	465.00	475.00
Outside Venue Sunday	520.00	530.00
Civil Partnership Registrations - Approved Premises		
Local Authority Venue Monday - Thursday	115.00	115.00
Local Authority Venue Friday	120.00	120.00
Local Authority Venue Saturday	165.00	170.00
Outside Venue Monday - Friday	340.00	345.00
Outside Venue Saturday	395.00	400.00
Outside Venue Sunday	455.00	465.00
Celebratory Services - Approved Premises - Outside Venue		
weekdays	255.00	200.00
Saturdays	315.00	260.00
Sundays	370.00	315.00
Celebratory Services - Approved Premises - Local authority Venue		
weekdays	270.00	215.00
Saturdays	325.00	270.00

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Nationality Checking Service		
Adults who submit a single application pays one fee	60.00	60.00
Husband and wife living together who apply at the same time pay one fee	100.00	100.00
Childrens applications	30.00	30.00
Settlement Checking Service	N/A	85.00
Citizenship Ceremonies - Individual Ceremony (VAT n/a)	110.00	110.00
Approved Premises Licence Fee (Three year) First application (minimum fee for 2 rooms only - £100 to be added for each additional room to be licenced)	1,310.00	1335.00
Approved Premises Licence Fee (Three year) Renewal (minimum fee for 2 rooms only - £100 to be added for each additional room to be licenced)	960.00	980.00
Civil Funerals	200.00	205.00
Express Certificates (includes statutory fee)	21.00	21.00
Postage for certificates	1.00	1.00
Fees set by General Register Office (per item)		
Notice of Marriage	35.00	35.00
Notice of Civil Partnership	35.00	35.00
Register Office Marriage	45.00	45.00
Register Office Civil Partnership Registration	45.00	45.00
Standard certificate of birth, death or marriage - form closed register	10.00	10.00
Short birth cert from closed register	10.00	10.00
Short birth cert issued at time of registration	Free	Free
Any other short birth cert issued at time of registration	4.00	4.00
Any other short birth cert issued after the time of registration	7.00	7.00
Standard certificate of birth, death or marriage - at the time of registration	4.00	4.00
Standard certificate of birth, death or marriage - after the time of registration	7.00	7.00
Civil Partnerships - certified copy or extract issued at the time of registration	4.00	4.00
Civil Partnerships - certified copy or extract issued after the time of registration	10.00	10.00
Attendance to take a notice - housebound or detained (e.g. prison)	46.00	46.00
Attendance to take a notice - detained (e.g. prison)	67.00	67.00
Attendance of SR to conduct marriage or CP - housebound or detained	82.00	82.00
Attendance of SR to conduct marriage or CP - detained	93.00	93.00
Register marriage at Church, housebound or detained - Registrar's fee	84.00	84.00
Register marriage at Church, housebound - Registrar's fee	79.00	79.00
Register marriage at Church, detained eg prison - Registrar's fee	86.00	86.00
Certificate of worship (to licence a building for worship)	28.00	28.00
Licence a religious building for marriage	120.00	120.00
General Search of the Indexes	18.00	18.00

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	£	£
Coroners		
Supply of transcript of inquest on CD	32.20	33.00
Additional copies	10.80	11.02
Statutory charge for paper copies (per sheet)	1.10	1.10
Elections		
For each register per 1000 names or part thereof	1.50	
Local Land Charges		
Full Residential Search (LLC1 and Con29)	133.00	133.00
Full Commercial Search (LLC1 and Con29)	201.00	201.00
LLC1 Certificate of Search	20.00	20.00
Con 29 Local Enquiries (Residential)	113.00	113.00
Con 29 Local Enquiries (Commercial)	181.00	181.00
Part II optional	15.00	15.00
Solicitors own question	25.00	25.00
Additional parcel of land	13.50	13.50
Personal Search	Free	Free
Copy documents	2.20	2.24
Human resources		
Criminal Records Bureau (CRB) Checks		
Cost Per CRB check		
Standard	26.00	26.00
Enhanced	44.00	44.00
Administrative Charge	20.00	20.40

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	£	£
Local Taxation		
Cost of Collection		
Administration charge on Court Costs		
Council Tax	83.00	83.00
NDR	83.00	83.00
Communications		
Advertising in News Central		
Full page	1,499.00	1,600.00
Half page	999.00	950.00
Quarter page	499.00	550.00
Eighth of page	269.00	280.00
Legal Services		
S38	152.40 per hour, minimum charge 1000.00	£133 (not inc VAT) minimum charge £1100.
S278	198.00 per hour	£173 (not inc VAT)
Planning Agreements	198.00 per hour	£173 (not inc VAT)
Unilateral Undertaking (VAT n/a)	Fixed Fee 400.00	Minimum charge £500
Notice of Registration (VAT n/a)	Fixed Fee 75.00	£90 (not inc VAT)
Consent to Postpone (VAT n/a)	Fixed Fee 75.00	£90 (not inc VAT)
Deed of Covenant (VAT n/a)	Fixed Fee 75.00	£90 (not inc VAT)
Consent to Sub-let (VAT n/a)	Fixed Fee 75.00	£90 (not inc VAT)
Deferred Payment Charge	200.00	225(not incl VAT)
ANO Paying	152.40 per hour	£133 (not inc VAT)
Leashold enquiries	152.40 per hour, minimum charge 152.40	£133 (not inc VAT)
Photocopying (external solicitors and other parties)	0.30 per sheet plus £5 admin	25p per sheet plus £5 admin